



Friends of Karen: Gift Acceptance Policy (In-Kind Donations)

To ensure that the families we serve receive items of the highest quality and utility, Friends of Karen has established the following guidelines for in-kind (non-monetary) donations. These policies allow us to maintain a safe, healthy, and dignified environment for our children and their families.

1. New Items Only

To prioritize the health and safety of children with compromised immune systems, **Friends of Karen only accepts new, unused products.** * All items must be in their original packaging with tags attached (where applicable).

- We are unable to accept used clothing, toys, books, or medical equipment, regardless of their condition.

2. Alignment with Wish Lists

To maximize the impact of your generosity and ensure we are meeting the immediate, specific needs of our families, we only accept items that appear on our **official Needs/Wish List**.

- This list is updated regularly to reflect seasonal requirements and specific family requests.
- Please visit [Donate Gifts in Kind - Friends of Karen](#) to view our current needs before coordinating a donation.

3. Safety and Quality Standards

All donated items must meet current safety standards. We cannot accept items that have been recalled, are expired (for toiletries or non-perishables), or show signs of damage to the packaging.

4. Delivery and Logistics

Because our storage capacity is limited, we ask that donors coordinate the delivery of large in-kind donations in advance.



- **Contact:**

- North Salem Office

Virgil Dantes at virgildantes@friendsofkaren.org or 914-617-4054

- Long Island Office

Lexi at lexilatino@friendsofkaren.org or 631-473-1768, ext. 903

- **Hours:** 10:00 AM -4:00 PM, Monday-Friday

5. Right of Refusal

Friends of Karen reserves the right to decline any gift that does not further the organization's mission or that violates the "new-only" and "wish-list" requirements. Items dropped off that do not meet these criteria may be redirected to other local charities or disposed of at the organization's discretion.

6. Tax Receipts and Acknowledgement

Friends of Karen will provide a timely written acknowledgment for all accepted in-kind gifts.

- **Valuation:** In accordance with IRS regulations, the organization cannot provide a dollar-value assessment for in-kind donations. It is the responsibility of the donor to determine the fair market value of the gift for tax purposes.